

LOCINOX[®]

Let's make it better together



**Ready for the future
together**

Everything you need to know about the changes to
items at Locinox starting in November 2023

Dear customer/partner

The future is at the gate. At the end of this year, the first phase of the long-awaited move to our new Smart Factory of the Future will start, which is increasingly taking shape.

Locinox 4.0 is not just limited to a brand-new headquarters. Behind the scenes, we have been working for more than three years on renewing and integrating our processes, including new ERP, WMS and PLM systems*. This way, we can improve internal efficiency and electronic communication with our partners. This will simplify our collaboration, and you, as our customer, will reap the benefits.

We are doing everything we can to make this transition as efficient as possible for you. However, this will not go unnoticed by you. There are several fundamental changes that we would like to inform you about

- New item numbers
- Products per package instead of per piece
- Documents have a new layout
- Timeline

Later in this document, we would like to explain, step by step, what is changing. We hope to bring you fully up to date with these changes, and we are ready if you have any questions.

Your Locinox Team

* ERP: Enterprise Resource Planning, WMS: Warehouse Management System, PLM Product Lifecycle Management



September 2023

Item number change

With the switch to the new ERP system, we're seizing the opportunity to give our item numbers and configurations a new structure so that:

- You can integrate our products more easily into your ERP system;
- We can limit the number of configurations;

The new item numbers **consists of a "P" followed by 8 digits**. These are determined randomly by the software. If a product is available in different colors, a **5-character** suffix follows (e.g. "-9005").



The advantage of these new numbers is their compatibility with **all** ERP systems. This makes uploading our products and prices into **your program** easier. To this end, you will receive a complete list of all existing items and item configurations with their corresponding new item numbers by the end of October.



Can I still find the old item number somewhere?

In documents and on our website, you will always find the new item number with the old name in the description. You will find some examples of this on the next page.

Item description

You'll still be able to find the old item numbers in the new descriptions, although you will find the color in a different place. It is now at the end instead of in the middle.

Old item number	New item number	New description
BOLTON4D-16-QF-6005-110-02	P00011295-6005	BOLTON4D-16-QF-110-02-6005 Screw-on 4-dimensional hinge

Surface-mounted locks

The double profile dimension disappears in the new description, and the color code is also added to the end.

For example, LAKQ4040U2L9005VZSM is described as LAKQ40U2LVSZM-9005.

Old item number	New item number	New description
LAKQ4040U2L9005VZSM	P00011846-9005	LAKQ40U2LVSZM-9005 Surface mounted gate lock

The configurations are limited to the color. Every other configuration gets its own P number.

Old item number	New item number	New description
LAKQ4040U2L9005GSYM	P00011631-9005	LAKQ40U2LGSYM-9005 Surface mounted gate lock
LAKQ4040U2L9005VZSM	P00011643-9005	LAKQ40U2LVSZM-9005 Surface mounted gate lock

Warehouse sets

The warehouse sets will also have their own new item numbers. This way, the difference between a set and its contents will be more apparent.

Set

P00012650 GBMU-B-M22-145-50 50.00

Contents

P00003146	1004SET-M22-145 Eyebolt with nuts and spring ring - M22 - Length 5-3/5"	50.00
P00001800	1003SET-M20 M20 Clevis Pin with cotter holes for 1034HDGA	50.00
P00001713	1001U-B-22 U-shaped ear plate in black steel (B) For Eyebolt M22 and Bolt Ø 3/4"	50.00
P00001574	1002U-B-22 Groove plate in black steel (B) For Eyebolt M22	50.00

Prices per package instead of per item

Thanks to the new ERP system, it is possible to display products in price lists, quotations, order confirmations, invoices based on their packaging quantity instead of per item.

Products packaged in multiples will now be listed and priced per package. This way, you know how many you need to order for your next project.



Confirmation SO23000922

Date	: 10/10/2023	Customer	: C12661
Shipping date	: 11/10/2023	VAT Nr.	: BE0433541104
Your ref.	: Test order	Contact	:
Payment terms	: NET05	Due date	:

Item number	Item name	Qty	Unit price	Amount
<i>Number: SO23000922 / Your ref.: Test order / Shipping date: 11/10/2023</i>				
<i>Address: Locinox test, Leieweg 2 8510 Kortrijk Belgium</i>				
P00010135	3020-HYB-STD Polyamide cover shields for insert locks (2 pieces)	1.00	3.1000	3.10
P00007817-6009	VSA-K-QF1BL-6009 Surface mounted dropbolt with aluminium bolt in RAL 6009 - Quick-Fix	1.00	38.7000	38.70



For which specific products will this be implemented?

For example, this adjustment is being implemented for hinges, which are packaged in sets of 2. From now on, they will no longer be displayed and priced as two separate hinges but as 1 set.

Documents have a new layout

Our documents will also look slightly different in the future. Starting in November, all the emails, packing lists, invoices, order confirmations, etc., you receive from us will have a new layout.

New order confirmation

LOCINOX
1011 Avenue Louise - Belgium

Locinox NV
Marnixlaan 21
8700 HASSELT
Belgium
T: +32 (0)68 77 27 600
info@locinox.be
www.locinox.be

Confirmation **5023000525**

Date: 12/06/2023 Customer: CL2683
Shipping date: 12/06/2023 VAT No.: BE045341204
Payment terms: 030A02 Contact: Katy Debocheere
Order date: 03/06/23

Qty	Unit price	Amount
1,00	6,9624	6,96

Transport: 30,00

No discount for each payment account.

Confirmed orders are considered as final. Additions are considered as a new order. (Transport costs will be calculated if additions are under the free charge value).

Amount excl. tax	VAT %	Tax	Due date	Total
1.066,27 USD	800%	10,38	05/10/2023	1.076,65 USD

New packing list

LOCINOX
1011 Avenue Louise - Belgium

Locinox NV
Marnixlaan 21
8700 HASSELT
Belgium
T: +32 (0)68 77 27 600
info@locinox.be
www.locinox.be

Packing slip **P5000108**

Date: 12/06/2023 Customer: CL2683
Year ref: 2023 VAT No.: BE045341204
Year order: 2023 Contact: Katy Debocheere

Item number	Order number	Item name	Qty
P0001184	LAKQ60U3LZCM	Surface mounted gate lock for square 2 1/2" to 3 1/2" profiles in Alu. 3006M with 3006M - Aluminium handle pair & Cylinder - N/A - Keypad to offer	1,00
P0002175		This is a tool for this item in the SK P0002175 name	1,00
P0002180		3-axis adjustable 180° finger - 10-shaped ear plate and groove plate in black steel 60 with 4-part V2A Cylinder 3 1/2"	10,00

Delivery address
Marnixlaan 21
8700 HASSELT
Belgium

Transport: 30,00

New invoice

LOCINOX
1011 Avenue Louise - Belgium

Locinox NV
Marnixlaan 21
8700 HASSELT
Belgium
T: +32 (0)68 77 27 600
info@locinox.be
www.locinox.be

Invoice **5123-0008**

Date: 12/06/2023 Due date: 06/10/2023
Del. terms: EXW Customer: CL2683
Payment terms: 030A02 VAT No.: BE045341204

Item number	Item name	Qty	Unit Price	Amount
P0002175	SK01476 V10	1,00	3,2000	6,40
P0001184	LAKQ60U3LZCM N/A	1,00	64,0000	64,00

Transport: 30,00

Please invoice Invoice number 5123-0008 with payment.

Amount excl. tax	VAT %	Tax	Due date	Total
99,40	800%	208,00	05/10/2023	1.207,40 USD

Transport costs and other surcharges can be found at the bottom of the documents.

Loc-E-Shop

With all these changes, the Loc-E-Shop is also getting a new look. To ensure recognizability, we'll continue to display the new item numbers next to the old ones.

You simply select the desired color for each product and then place your order.



Surface mounted gate lock for Swiss profile cylinder - LAKQ60U3LZCM

Item No. P00011984

Surface mounted gate lock for Swiss profile cylinder for square 2-1/2" to 3" profiles in with 3006M - Aluminium handle pair & Cylinder: N/A

CHOOSE COLOR >

Timeline

Below, you will find the schedule for the coming months. So that you can inform your colleagues and prepare for the coming changes. Entering the new item numbers in your ERP system is a crucial step.



October 2023

You will receive a complete list by email with all existing items and item configurations with their corresponding new item numbers for **input into your ERP system**.



October 30 2023 - 3:00PM Central Time

From Monday, October 30, at 3:00 PM sharp, the Loc-E-Shop will be temporarily out of use. The website will remain active. Until Monday, November 6, orders can only be placed via our customer service team*. No orders will be delivered between October 31 and November 6.

*Order between October 30 and November 6 via salesusa@locinox.com



November 6 2023

From Monday, November 6, you can order using the new item numbers in the Loc-E-Shop. Orders submitted to our customer service team between October 30 and November 6 will also be logistically processed and delivered.



November 2023

Start of the first phase of moving the head office to Locinox 4.0

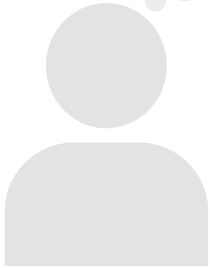


Christmas period 2023

We will be taking a break starting December 25. These are the final deadlines for orders that still need to be shipped this year.

- All other orders placed before December 22 will still be shipped this year

Starting January the 2nd, we will be back to support you and collect your orders ready for shipment on January the 3rd.



What if I place another order with old item numbers?

Our customer service will process the orders with the old item numbers and support you in converting them to the new numbers in your ERP system.

Will the move affect service and delivery times?

We do everything we can to ensure that you notice as little of our move as possible. Good preparation is also crucial for this. We ask for your cooperation in this regard. **Place your orders as quickly as possible and inform us in time about larger orders** so that our logistics team can anticipate them.

During this period, we may not always be able to fulfil our 24-hour delivery promise. We thank you for your understanding.

Do you have any questions? Don't hesitate to contact us.

We look forward to continuing to build the future together with you.

Let's make it better together.

Team Locinox